



Katica Advanced Aesthetics

5353 West Dartmouth Ave, Suite 401, Denver, CO 80227

(720) 226-4991

Approved and Regulated by the Colorado Department of Higher Education, Private Occupational School Board

ENROLLMENT AGREEMENT

Date: _____

Student Name: _____

Student Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Program/Course Information

Program/Course Title: _____

Total Clock Hours: _____

Start Date: _____ Estimated Completion Date: _____

☐ Days ☐ Evenings

☐ Full-Time ☐ Part-Time

Type of Instruction: ☐ Classroom ☐ Online ☐ Hybrid

Admission Requirements

- Current Professional License (Esthetician, Cosmetology, RN, PA, MD)

Tuition & Fees

Tuition: \$ _____

Registration Fee: \$100 (Non-refundable, Laser Only)

Total Program Cost: \$ _____



Payment Method

☐ Cash ☐ Check ☐ Credit Card ☐ Payment Plan

Deposit: \$_____ Date: _____

Remaining Payments:

- \$_____ Due: _____

- \$_____ Due: _____

Katica Advanced Aesthetics collects tuition in two equal installments: 50% due no more than 5 business days prior to the start of class, and 50% due after program completion.

Note: If payments are extended to more than four (4) monthly installments, federal truth-in-lending disclosures will apply. In such cases, the cost of credit will be disclosed as required by law.

Refund Policy

1. A full refund will be given if the student is not accepted by the school.
2. A full refund will be given if the student cancels this agreement within three (3) business days after signing.
3. If the student cancels after the 3-day right but before classes begin, a refund will be given minus the registration fee of \$150 or 25% of the contract price, whichever is less.
4. After instruction begins, the following refund schedule applies:

If Student Withdrawal Occurs	Refund
Within first 10% of course	90% less cancellation charge
After 10% but within first 25% of course	75% less cancellation charge
After 25% but within first 50% of course	50% less cancellation charge
After 50% but within first 75% of course	25% less cancellation charge
After 75% of course (if PIF, cancellation charge is not applicable)	No refund

Refunds are issued within 30 days.

Official Date of Termination:

- The date the school receives written notice of the student's intention to discontinue.
- The date the student violates published school policy, which provides for termination.
- The day following the expected return date if the student does not return from an approved leave of absence.

Additional Provisions:

- Students will receive a full refund of tuition and fees paid if the school discontinues a program or course within a time frame the student could have reasonably completed it, except in the event the school ceases operation.
- The policy for granting credit for previous training shall not impact the refund policy.



Student Complaints

Attempting to resolve any issue with the School first is strongly encouraged. Complaints may be filed by a student or guardian at any time online with the Division of Private Occupational Schools (DPOS) within two years from the student's last date of attendance or at any time prior to the commencement of training at:

<http://higher.ed.colorado.gov/dpos>
303-862-3001

Catalog Acknowledgment

I have received a copy of this Enrollment Agreement and the current School Catalog (Volume _____, Dated _____).

Student Signature: _____ Date: _____

School Representative: _____ Date: _____

Optional Clauses (Only If Applicable)

Holder in Due Course Statement (required if agreements are sold/assigned):

"Any holder of this consumer credit contract is subject to all claims and defenses that the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds hereof. Recovery hereunder by the debtor shall not exceed amounts paid by the debtor hereunder."

(This means that if your enrollment agreement or payment plan is ever transferred to another company (for example, a finance company), you still have the same rights and protections as if you were dealing directly with Katica Advanced Aesthetics.)